

# HomeServices Real Estate Academy - Indiana

## School Policies and Student Enrollment Contract Agreement

Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ email \_\_\_\_\_

Last Four Digits of SSN:    xxx-xx-   

Course You are Registering for: [ ] 54 Fundamentals of Real Estate Salesperson Pre-licensing Course

Course Fee:    \$ 395    Start Date: \_\_\_\_\_

Method of Payment: [ ] Check [ ] Master Card [ ] Visa CCV#: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

HOW DID YOU HEAR ABOUT US: \_\_\_\_\_

Upon enrollment in the above mentioned course given by the HomeServices Real Estate Academy the below named student as evidenced by his or her signature hereby agrees to the following terms and conditions:

**COURSE COMPLETION:** Upon enrollment and payment of all course fees, the student acknowledges that they have one (1) year to complete a 54 hr course session in accordance with the Indiana Real Estate Commission regulations. All attendance shall be in the same course session and may not be cumulative per 876 IAC 2-4-5. **Definition of course session:** a particular 54-hour salesperson course conducted by a real estate school. **A re-enrollment fee will be required for any course session extended beyond the one year limit.**

**WITHDRAW FROM COURSE and Refund Policy:** A student who withdraws from the 54- hour course session prior to starting classes will be entitled to a full refund of any fees paid. Upon starting classes, no refund will be given for withdrawal or failing to complete the course session in accordance with IREC S&R 876 IAC 2-4-5 within one year of enrollment.

**ADDITIONAL COURSE FEES:** There are no additional fees required for completion of this course and receipt of a certificate of completion.

**INSUFFICIENT FUNDS:** The student agrees to pay a fee of \$25 for checks or credit card charges that are not credited to the account of HomeServices Real Estate Academy due to insufficient funds in the student's account.

**Broker Recruitment:** No recruiting for employment or association opportunities for any real estate broker is allowed in this class. You may report any effort to recruit to Sharon Angermeier at (502)-394-6194 or the IN PLA at (317) 232-2980.

**STUDENT AGREEMENT:** Upon enrollment in the above mentioned course, I agree:

- [1] To be on time for all classes
- [2] That I will consume no alcohol while on the schools premises nor will I attend classes while intoxicated.
- [3] That I will not use any tape recording devices in the classroom.
- [4] That I will not be disruptive while attending classes.
- [5] That I will attend all required classes.
- [6] That I will be given a failing completion certificate if found cheating on an examination.

\*\*\*Due to liability reasons, there are no children under the age of 18 allowed to accompany students.

**COURSE SESSION COMPLETION:** I understand that all fees must be paid in full and that I must successfully Pass 3 examinations with a cumulative score of 75% (225 out of 300 Possible Points) before a transcript of completion will be given.  
\*Class Schedules Subject to Change

By signing below I do hereby agree to the above and acknowledge a receipt of copy of this agreement.

\_\_\_\_\_  
Name: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
School Director \_\_\_\_\_ Date: \_\_\_\_\_